***National Committees of Family Farming Challenge Fund***

**APPLICATION FORM**

**Call 2024**

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**A. - SUMMARY:**

**APPLICANT ENTITY:**

|  |  |
| --- | --- |
| **Full name of entity :** |  |

**COUNTRY:**

|  |
| --- |
|  |

**TITLE:**

|  |
| --- |
|  |

**ABSTRACT: max. 100 words**

|  |
| --- |
|  |

**DURATION:**

|  |
| --- |
| **Months:** **Planned start date:****Planned completion date:** |

**budget:**

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| --- |
| **Total cost: (USD)** **Funding requested from the NCFF Challenge Fund: (USD)****Other contributions (Co-financing): (USD)** |

**B. - INFORMAtion on the applicant entity:**

|  |
| --- |
|  **Full name of the Entity:**  |
| **Legal status:**  | **Date of constitution:**  |
| **Registration number: *(attach registration copy)*** | **Address:** |
| **Tel:**  | **Email:**  | **Website:**  |
| **Nº of Employees:** | **Nº of Volunteers:** | **Nº of Members:** |
| **Contact person:**  |
| **Position:** | **Email:**  | **Tel:**  |
| **Entity’s previous experience in similar projects: max. 200 words** |
| ***Give details of the entity’s previous experience in the management of projects of similar type. Mention specifically if the organisation has managed projects oriented to support the National Committee of Family Farming.***  |
| **Entity’s participation in the NCFF: max. 200 words** |
| ***State how long the organisation has been part of the NCFF, its role in the NCFF, and the main activities the organisation has been engaged in.***  |

**C. -INFORMATION ON THE NATIONAL COMMITTEE OF FAMILY FARMING:**

|  |
| --- |
| **Full name of the NCFF:**  |
| **Date of launch or creation of the NCFF:**  |
| **Structure of the NCFF: *Remember to attach the list of member organisations.*** |
| **Previous experience and results obtained by the NCFF: max. 200 words** |
| ***Give details of the work that the NCFF has been doing since its establishment and what are its main advances and results obtained in improving the political and institutional frameworks in favour of Family Farming in the country.***  |
| **NCFF Objectives and Work Plan: max. 200 words** |
| ***Give details of the NCFF’s overall work plan for the medium term (beyond the project), its main objectives for improving public policies in favour of Family Farming and the priority areas of work.***  |
| **Progress already realized in the UNDFF implementation by the NCFF alongside the key national stakeholders: max. 300 words** |
| ***Give details on the Progress in Multistakeholders dialogue on the UNDFF and on progress in the process of developing or implementing the UNDFF National Action Plan or a pro-family farming policy within the UNDFF framework*** |

**D. – project PROPOSAL:**

***Considering that the project should be implemented in 2024-2025, it is important to set clear and realistic objectives and to define very concrete outputs and detailed activities.***

***INTERVENTION LOGIC:***

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| --- |
| **Project objectives: max. 250 words** |
| ***State and describe the specific objective(s) that the project expects to achieve regarding the elaboration or implementation of a UNDFF National Action Plan or other Pro-Family Farming Policy in the framework of the UNDFF in the country.*** ***Ex:*** ***Objective 1:******Objective 2:*** |
| **Expected outputs: max. 250 words** |
| ***State and describe the concrete and measurable outputs and products that will be obtained as a result of the activities planned.*** ***Ex:******Output 1.1 :******Output 1.2:******Output 1.3 :******Output 2.1:******Output 2.2:*** |
| **Planned activities: max. 300 words** |
| ***State and give a detailed description of the activities planned.*** ***Ex:******Activity 1.1.1 :******Activity 1.1.2 :******Activity 1.2.1 :******Activity 1.2.2 :******Activity 1.2.3:*** ***Activity 1.3.1:*** ***Activity 2.1.1*** ***Activity 2.1.2*** ***Activity 2.2.1:******Activity 2.2.2 :******Activity 2.2.3 :*** |

**ACTIVITIES’CALENDAR:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **aCTIVITIES** | **08/24** | **09/24** | **10/24** | **11/24** | **12/24** | **01/25** | **02/25** | **03/25** | **04/25** | **05/25** | **06/25** | **07/25** | **08/25** |
| ***Ex: Activity 1.1.1*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***Activity 1.1.2*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***Activity 1.2.1*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***Activity n…*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***…*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***…*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***…*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***…*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***…*** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***…*** |  |  |  |  |  |  |  |  |  |  |  |  |  |

**STRATEGY FOR ACHIEVING THE POLICY OBJECTIVES OF THE PROJECT: max. 400 words**

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| --- |
| ***Give details on the strategy aiming at strengthening policy dialogue with the other key stakeholders. Provide mapping and analysis of farmers' organisations, government institutions and other key stakeholders that will be engaged in policy dialogue and capacity building activities to achieve the policy objectives***  |

**BUDGET:**

***Complete the following 3 tables:***

**Table 1**

**Project budget by activity**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ACTIVITY** | **NCFF Fund Requested (USD)** | **Co-financing (USD)** | **Total (USD)** | **%** |
| **Activity 1** |  |  |  |  |
| **Activity 2** |  |  |  |  |
| **Activity n….** |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **TOTAL (USD)** |  |  |  |  |

**Table 2**

 **Project budget by category of expenditure**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CategorY OF EXPENDITURE** | **NCFF Fund Requested****(USD)** | **Co-financing****(USD)** | **Total (USD)** | **%** |
| **1. Consultancy services and technical assistance** |  |  |  |  |
| **2. Travel, accommodation and food** |  |  |  |  |
| **3. Publications** |  |  |  |  |
| **4. External audit** |  |  |  |  |
| **5. Administrative costs (max. 8% of the grant requested)** |  |  |  |  |
| **TOTAL (USD)** |  |  |  |  |
| **Percentage of total** |  |  |  |  |

**Table 3**

**Co-financing situation**

***Please give specific details of the situation regarding other contributions:***

|  |  |  |
| --- | --- | --- |
| **Funding Organisation**  | **Awarded/Available (USD)** | **Requested (USD)** |
| **Name of organisation** |  |  |
| **Name of organisation** |  |  |
| **…….** |  |  |
| **Total (USD)** |  |  |

**RESOURCES OF APLICANT ENTITY FOR THE CORRECT IMPLEMENTATION OF THE PROJECT: max. 200 words**

|  |
| --- |
| ***Give details of the human and material resources that the applicant organisation has for the correct implementation of the project (for example: project staff, administration staff, specialist staff, methodological tools, infrastructure, equipment…etc.)*** |

**Accountability and management of the funds: max. 200 words**

|  |
| --- |
| ***Describe the provisions to ensure/monitor the right accountability and management of the funds of the project.***  |

**CONTRIBUTION OF THE PROJECT TO OTHER INTERCONNECTED NATIONAL POLICY PROCESSES AND/OR INTERNATIONAL AGENDAS : max. 200 words**

|  |
| --- |
| ***Please explain how the project contributes to other national policy processes on food systems, nutrition, health, biodiversity, climate change, gender, youth, poverty and inequality and/or directly to international agendas implementation processes at the country level (Direct linkages of the NAP or pro-FF policy with other UN Processes (UNFSS, UNCCC, UNCBD)).***  |

**Linkages with IFAD country programs and priorities: max. 200 words**

|  |
| --- |
| ***Please explain how the project might contribute to the IFAD country programs and priorities (COSOP if available) as well as on the potential linkage with IFAD-funded operations. Provide also information if the NCFF or any of its members is working in other initiatives with IFAD.***  |

**E. - DOCUMENTATION REQUIRED:**

***Please attach the following documentation to the project form:***

|  |
| --- |
| **compulsory documentation:****1. - Registration copy** of the applicant entity.**2. - List of organisations** which are members of the NCFF.**3. - Formal endorsement letter by IFAD's Country Director** for the project.**OTHER DOCUMENTATION:** **4. - Formal endorsement letter by other key actors** for the project (FAO, government…).**5. - Any other relevant information** to evaluate the application, such as: Annual Report of the applicant organisation; NCFF Annual Report, overall work plan; documents on activities and achievements made….  |